

BALDWIN TOWNSHIP
May 12, 2021
Regular Board Meeting Minutes

Meeting called to order: C. Martin called the meeting to order at 6:00pm

Roll call: C. Martin, C. Pittsley, P. Spriggs, D. Hoin, C. Miller

Citizens: 5

Pledge of Allegiance

APPROVAL OF AGENDA: C. Martin made a motion to accept the agenda with add-on's, C. Miller supported. All Ayes.

Add-ons: Road Budget, Nick/HCB Direct Deposit, Capital Improvement Line Item

PUBLIC COMMENT: No public comment

APPROVAL OF BOARD MINUTES:

Board Meeting April 14, 2021: C. Martin made motion to accept April 14, 2021 Board Meeting Minutes, P. Spriggs supported. All Ayes

Special Meeting May 4, 2021: C. Miller made motion to accept May 4, 2021 Special Meeting Minutes, C. Pittsley supported. All Ayes.

TREASURER'S REPORT: Everything has balanced except General, W&S and Tax account. There are some entries that need to be made. Some CD's have been renewed at Chemical Bank at a huge lower interest rate. D. Hoin made a motion to accept the treasurer's report as given, C. Martin supported. Roll Call: All Ayes.

ALLOWANCE OF CLAIMS REPORT: Clarifications were provided to C. Miller and D. Hoin about certain line items. C. Miller took responsibility of contacting Consumers Energy about streetlights and changing to LED bulbs. C. Miller made a motion to accept the Allowance of Claims, P. Spriggs supported. Roll Call: All Ayes.

SUPERVISORS REPORT:

ZONING ADMINISTRATION: The township has processed three separate land splits. C. Martin has talked with sunrise and the owners are looking to gift to the township due to drainage issues and location. C. Martin urges the board to take advantage of this opportunity. Permits have been issued one for a solar panel under a sign permit, two fence permits, two garages. High society's permit has been returned for revisions. Advertisement for 500 acres land sale on Kunze road as a grow facility. To make this zoned correctly it does not match the current Master Plan. Complaint form has been uploaded to website and can be submitted. Blight complaints have been received and letters will be sent in the next few days.

ROAD COMMITTEE: Matt Nunn is preparing estimates for future projects. In talking with Matt he is willing to work with the board if they have set amounts for projects. George street residents want to get the street certified by the county however the Road Commission will work on the road with 100% cost to township. AuSable Point road issues are continuing due to miscommunication about ownership and drainage.

COMMITTEE REPORTS:

PLANNING COMMISSION: May meeting was canceled due to an incomplete application. Draft of competitive bid score criteria is still in the works and will be integrated into an ordinance. Other topics to be discussed are temporary signage ordinance and Airbnb short term rentals in residential area.

WATER DEPARTMENT: Water main extension is over halfway through; fire hydrants are on back order and delaying progress. Two additional residents would like to tap into the line the price is \$1,014 per house, the board is to decide a connection fee. C. Martin made motion to approve two extra taps not to exceed \$2,028 dollars to lay taps in the water main, C. Pittsley supported. Roll Call: All Ayes. Old consumers building has been occupied and water was turned on with leaks in the building and system. The occupant's sewer bill will be credited the amount that went into the ground instead of through the sewer system. W&S team is attending continuing education classes and M. Timerick is still in process of certifying for level S4.

FIRE REPORT: There have been 5 calls in April, one building fire was a complete loss. The township is enrolling in Insurance Fire Withholding. This program will provide the township with the funds, from the insurance company, to demolish the structure following a total loss.

CORRESPONDENCE: No correspondence needs to be discussed at this time.

UNFINISHED BUSINESS:

DDA-TIFA: The board has been combing through minutes to correct the capture discrepancies.

Codifying Ordinances: Been looking around to see companies that provide this service. Will be entertaining bids in the near future.

Tawas City Police Department: Mark Ferguson will be sitting on a committee to see if this is a service that the residents want. C. Martin is looking for others to sit on this committee.

Health Insurance Allowance: It has been proposed the \$24,000 admin fee from water & sewer will be used to provide a Health Savings Account, with \$300 per month, for Township Employees and Elected Officials. C. Martin is looking into short- and long-term disability for the W&S department. This will be drafted into a resolution. D. Hoin made suggestion to split off the disability to get the Health Savings Account in the works. This topic will be tabled.

Iosco Community Grant Application: The grant has been finished but not yet been submitted. The second round of estimates were much lower than the first round. This has been tabled till next year in order to do more research and give the parks & rec committee time to get their bearings.

Website Maintenance: This will be setup at a current rate of \$100/month. C. Martin made a motion to pay for website maintenance at a rate of \$100/month, C. Pittsley supported. All Ayes.

Tawas Lake Project: EGLE permit has been obtained. C. Martin provided more information as to what the project will be entailing. Baldwin Township and East Tawas will be hosting a Town Hall Meeting to educate and answer question on the DASH portion of the Tawas Lake Project on May 28, 2021.

NEW BUSINESS:

Huron Shores Hills Subdivision Lot #47: Residents would like to move the easement 5 feet to give Lot #47 the proper right away and straighten out the easement. Doing this will align the easement with the drain. C. Miller made a motion to consider the lot split of Huron Shores Hills Subdivision Lot #47, C. Martin supported. Roll Call: All Ayes.

Budget Amendment for 101-209-900.000: C. Martin made motion to amended the assessors printing budget from \$300 to \$3,200, D. Hoin supported. All Ayes.

Road Budget: C. Martin made motion to increase 203-443-801.004 from \$0 to \$59,105, C. Pittsley supported. All Ayes

Capital Improvement: C. Martin made motion to move \$10,000 from 265-000-699.000 001 to 265-000-~~699.001~~ 676.000, D. Hoin supported. All Ayes

Kola Farms Medical Marijuana: Kola farms is a processor and has been granted a recreational permit without a Medical permit due to previous administration shortfalls. The Township would like to issue a medical permit to Kola Farms to comply with state standards. C. Martin made a motion to approve Kola Farms Medical Marijuana Permit, P. Spriggs supported. Roll Call: All Ayes.

The American Rescue Act: These are funds that have been passed through congress to the state and through to the local level. C. Miller would like to start discussion now to see how this money should be spent.

Huron Community Bank/Direct Deposit: Nick Townsend from Huron Community Bank discussed some of the services that HCB can provide the township. One of the perks of Direct Deposit is a fraud prevention as physical check with account info and signatures won't be distributed. For both services, direct deposit and accounts payable, the bank provides it would be \$35/month. There is a third service that can be used for accounts receivable.

PUBLIC COMMENT: Mary-Ellen Holahan gave compliments on the website updates. She would also like to see more updated stats for the township.

ADJOURNMENT: C. Martin made motion to adjourn at 7:56pm, C. Pittsley supported. All ayes.

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Cathy Pittsley, CLERK	Motion to Accept	Supported	Date Accepted